

Partners Phone Conference Template  
September 11, 2007

Partner Libraries: Bitterroot Public Library, Drummond School Community Library, Flathead county Libraries, Glendive Public Library, Hearst Free Library, Miles Community College Library, Miles City Public Library, Missoula Public Library, Mineral County Library, North Valley Public Library, Polson City Library,

Present: Ken Adams, Hannah Nash, Marilyn Trosper, Kathy Mitchell, John Finn, Colleen Ferguson, Carrie Hearn, Jodi Oberweiser, Dawn Kingstad, Patty Jones, Nansu Roddy, Sonjia Woods, Guna Chaberek

Minutes: of August 14, 2007 approved.

Additions to Agenda:

Regularly Run Transit Report: Jess Tobin

Float Return: Jess

Mineral County Joining Partners: Jess

Partner Expansion: Patty Jones

Agenda

1. North Valley Public Library "Live" Update

Carrie reported that the September 4 Partners "Go Live" was basically painless and "so far, so good!"

2. Transit Items: Patty reported that FCL (and others) have very old "in transit" items and would like to clear up or set to TRACE for a cleaner report. Nansu asked if everyone is running the report and looking weekly. We discussed when to set to trace so that the items won't continue to show up on the list. Marilyn asked if members could commit to clearing up all items in transit prior to August 1 and set them to TRACE. Patty reminded us that items that are in fact "in transit" would resolve themselves at check-in.

\*ACTION: Anything older than 2 weeks in transit should be "set to TRACE" (Create a user: ie FCLTRACE and check the item out to that account)

\*Reports will run in Finished Reports as well as e-mail.

\*Next report will run on September 24<sup>th</sup>.

3. Float-Return User IDs:

Marilyn will update the contact sheet as soon as everyone has set up User ID for Float Return.

\*ACTION: Create a User ID and User Name that are identical; for example: NVLP-FLOATRET, FCL-FLOATRET. We received an email from Jess with these instructions on Friday September 17 @ 2:40pm.

4. Mineral County Library is interested in Joining Partners.

Guna Chaberek was present to talk about starting the process of joining Partners.

She was advised to contact Jess or Ken and to view the Shared Catalog home page for guidelines of joining Partners, Best Practice Procedures as well as the Partner Libraries links.

5. Partner Expansion: Patty asked about the Holds Matrix that is available in many systems. Ken agreed that it is a problem and that the system should place a hold on home library first and then branches before going to other libraries. They are acutely aware of the problem and other consortia list serves address this too. (It needs to recognize a unique item but the matrix looks for a title level hold first and then the item level hold) It is possible that Symphony 3.2 will have this enhancement. Ken will continue to "bug" Sirsi and Nansu will add this to next month's agenda.

North Valley will take minutes at the next meeting.

John reminded everyone about the HFL Golf Tournament on Saturday!

Next meeting is scheduled for: WEDNESDAY, October 10<sup>th</sup>.

Respectfully submitted,  
Jodi Oberweiser  
Drummond School Community Library